

See Distribution

28 February 2010

MINUTES FROM A MEETING OF THE KINLOSS PRIMARY SCHOOL PARENT COUNCIL HELD ON MON 22 FEB 10

Present:	Luan McCormack Susan Thompson John Thompson Andrea Rowe Alison Nelmes Ryan McNally Sarah Parsons	Chair Member Member Treasurer Deputy Chair Member Secretary
In Attendance:	Mr Robert Hair Mrs Stephanie Whittaker Rev Duncan Shaw	Head Teacher Teacher Member Minister for Kinloss/Findhorn
Apologies:	Matthew John Julie Mansfield Greg Smith Mrs Lorna Creswell Cllr J Hamilton	Member Member Member CDW RAF Kinloss Local Councillor

Item	Decisions	Actions
1. Minutes of the Last Meeting	The minutes of the meeting held on 18 Jan 10 were accepted as a true and accurate record.	
2. Matters Arising from the Last Meeting	<p>Climbing wall application. Sarah reported that she had been in contact with Extreme Dreams, who would be sending a quote for a climbing wall for the school. Once received, the application for funding could be submitted in consultation with the Active Schools Co-ordinator. Matter ongoing.</p> <p>Photographs of the PC members would be taken at the end of the meeting. Absent members are asked to email a picture of themselves to Luan.</p> <p>The proposed letter to Diageo, asking whether they would be willing to match the PSG funding is still in progress. Sarah asked Susan for her input/help. They will meet at a date TBC. Ongoing.</p> <p>An invitation had been received for ASG of Parent Councils cheese and wine event, scheduled for Thu 20 May 10 at 1900 in Forres Academy.</p>	<p>Sarah/Bryan</p> <p>Matthew/Julie/Greg</p> <p>Sarah</p> <p>All</p>
3. Correspondence	A letter had been sent to Cllr Hamilton following an article in the Northern Scot on 29 Jan 10 that the Council planned to share the £1.6 million allocated to refurbish	

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	<p>KPS with other schools. The letter was delivered by hand and copied to Mr Lochhead MSP and Mr Hair. It was agreed that if a response was not received after a week further contact would be made. Ongoing.</p> <p>Luan had received a draft for 'Principles for a Paired Head Teacher Model for Primary Schools', together with a response form, from the Moray Council. Comments are required by 15 Mar 10, through head teachers. Mr Hair agreed to inform the parents of the draft the week beginning 1 Mar, inviting feedback from parents, which would be submitted on behalf of the Parent Council.</p> <p>Luan had also received an invitation for Parent Council members to attend a meeting on 17 Mar 10 about the implications of the 16+ Learning Choices agenda. There were no takers.</p>	<p>Sarah</p> <p>Robert</p>
4. Financial Report	Andrea reported an opening balance of £430.51 and a closing balance of £430.55, including interest.	
5. Head Teacher's Report	The Head Teacher gave his report, which is attached.	
6. AOCB	There was no other business to discuss.	
7. Date of next meeting	The date for the next meeting of the Parent Council will be on Mon 19 April 2010 at 1715 in Room 8 at KPS.	

S J PARSONS  
Secretary

Distribution:

Mr Robert Hair (e-mail)  
Mrs Susan Thomson (e-mail)  
Mr John Thompson (email)  
Mrs Andrea Rowe (e-mail)  
Mrs Alison Nelmes (e-mail)  
Mrs Luan McCormack (e-mail)  
Mr Matthew John (email)  
Mr Ryan McNally (email)  
Mrs Julie Mansfield (email)  
Mrs Stephanie Whittaker (e-mail)  
Mrs Lorna Creswell (e-mail)  
Cllr Jeff Hamilton (e-mail)  
Rev Duncan Shaw (e-mail)  
Mr John Trodden (e-mail)  
Mrs Claire Griffiths (e-mail) for the school website

## **Head Teacher Report to Parent Council**

**22<sup>nd</sup> February 2010**

- Use of School Information Line – can I make a plea that you spread the word that for information in relation to school closure that THUS information line which is printed in every newsletter is on the school website is always updated in relation to the school and possible closure. This morning due to the failure of the schools heating system a parent who had a child at the breakfast club took it upon themselves to go and knock on their neighbours doors saying the school was closed – as you can imagine this incorrect information meant children who should have been at school were not. This was not the case and if parents used the system it stated quite clearly what was happening.
- Equality Policy – I have been working with two head teachers from the ASG in taking forward a policy to comply with the 2009 Equality Act which is now enforceable in law. I have brought along some copies of that for the group to take away and look at and would appreciate any feedback, inaccuracies, or anything you feel is missing by no later than the 5<sup>th</sup> March 2010.
- World Book Day 4<sup>th</sup> March 2010 – I hope that during that day children in the school will be participating in a whole school challenge to take forward this event. Details when known will be sent via pupils to parents.
- PSG – Sponsored Climbing Wall Event – Sarah Theman from the PSG has recorded a note of thanks to the pupils involved in this event and indicated at the time of writing that £1142.00 pounds had been raised through the efforts of P5 – P7. Our thanks go to staff pupils and parents and friends for their support with this event.
- Mentoring – it has been confirmed today that during the Acting Headship at Alves I will be acting as mentor to Mr McLeman, this will involve me in weekly meetings and support as and when required. It should not impact greatly on my work at Kinloss.
- Paired Headship Consultation – the staff and management are involved in the current consultation on paired headships within Moray Schools. Parent Council should have received direct information relating to this for consultation with parents. Return date is 15<sup>th</sup> March 2010.
- Budgets – we are as yet unaware of what impact the revised budget allocations will have on the school. We have reduced the service of a classroom assistant by 10 hrs to date and further reductions to deal with the continued overspend balance will be made in the coming weeks across a variety of posts within the school.

Robert Hair  
Head Teacher